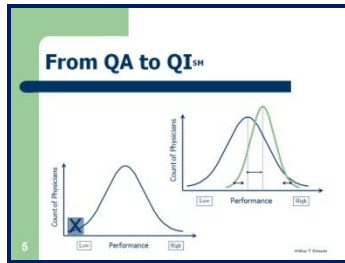


QA to QI – A Patient Safety Organization

Evidence-Based Tools for Healthcare Improvement



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marc@QAtoQI.com
www.QAtoQI.com

[Date]

[Name]

[Title]

[Organization Name]

Street Address]

[City, State Zip]

Via email

Dear [Name],

QA to QI LLC is a Listed Patient Safety Organization qualified to receive Patient Safety Work Product under the broad Federal protections offered by the Patient Safety and Quality Improvement Act of 2005.

We can extend the scope of our relationship to include PSO services. Given the limitations of statutory protections for peer review in your state, the PSO relationship will bring significant added-value to your program. In particular, it will enable your medical staff to self-report events and to contribute useful information to the review process without fear of discovery. Moreover, there will be no additional fees as long as you continue to license PREP-MS™ software.

You'll find an explanation of some of the nuances of the PSO regulations as defined in the PSO final Rule beginning at the bottom of page 15 of the My PREP™ Owner's Manual. I have attached a PSO Services Agreement for your review and signature.

Best Regards,

Marc T. Edwards, MD, MBA

QA to QI

PSO Services Agreement

This proposal for PSO services extends our existing agreements for consulting services and My PREP™, including PREP-MS™ software, as well as our Business Associates agreement. By means of this agreement, the hospital will use PREP-MS™ to record peer review information in its Patient Safety Evaluation System (PSES) for reporting to QA to QI as Patient Safety Work Product (PSWP). Any analyses or reports involving this data which are prepared by us on behalf of the hospital will thereby become PSWP, to the extent that they are intended to assist in the improvement of quality and safety. The relationship is not exclusive. The hospital may create and report other elements of PSWP to other PSOs. QA to QI may contract with other hospitals and entities for PSO services.

Our Obligations

- Abide by all the requirements for PSOs including confidentiality, security and record-keeping as delineated in the PSO Final Rule (42 CFR Part 3).
- On request, prepare analyses your PSWP and report opportunities to advance quality and safety through peer review program improvement.

Your Obligations

- Periodically report PSWP to us by transmitting an electronic copy of the PREP-MS™ backend database file by secure means.
- Establish and follow policy and procedure for the hospital's PSES and for management of PSWP in accord with statutory requirements.
- Make an independent decision regarding whether and how to implement any recommendations made by us.

Term of Agreement

This agreement will automatically renew with your annual PREP-MS™ license. You may terminate PSO services at any time with a simple written notice. This agreement will automatically terminate in the event QA to QI is delisted as a PSO.

Fees

The basic fee for PSO services is included in the annual PREP-MS™ license fee. A la carte reporting will be billed at our standard consulting rates (currently \$360 per hour).

On behalf of [Organization Name], I accept this PSO Services agreement.

By Signature Authority:

Signature: _____

[Name], [Title]

_____ Date: